

FILLMORE CENTRAL SCHOOL DISTRICT
PO Box 177, 104 West Main St.
Fillmore, NY 14735

Reorganizational Meeting Agenda

Thursday, July 17, 2014 @ 7:00 pm
Conference Room – C117

FUTURE MEETINGS	
August 21, 2014 (Pending Approval)	Board Meeting – 7 PM
September 18, 2014 (Pending Approval)	Board Meeting – 7 PM

Meeting called to order at _____ with _____ presiding.

Board Members:

Tom Parmenter _____
Marcus Dean _____
Paul Cronk _____
Faith Roeske _____
Sara Hatch _____

Administration:

Ravo Root III, Superintendent _____
Mike Dodge, High School Principal _____
Wendy Butler, PK-4 Principal/Dir. Of Curriculum & Instruction _____
Thomas Ricketts, Business Manager _____
William Kelley, Guidance Counselor _____

1. Preliminary Matters/Public Comment

2. Programs/Presentations

3. Administration of Oath to Newly Elected Board Members

I do solemnly affirm that I will support the Constitution of the United States and Constitution of the State of New York, and that I will faithfully discharge the duties of my office of Board of Education member according to the best of my ability.

4. Election of Officers:

4.1 President of the Board: _____

Motion by _____ Seconded by _____

_____Aye _____Nay _____Abstain Accepted/Rejected

4.2 Vice President of the Board: _____

Motion by _____ Seconded by _____

_____Aye _____Nay _____Abstain Accepted/Rejected

Administer Oath of Faithful Performance in Office to the Superintendent, President and Vice-President.

I do solemnly affirm that I will support the Constitution of the United States and Constitution of the State of New York, and that I will faithfully discharge the duties of my office of (*state office*) according to the best of my ability.

5. Discussion/Work Session

5.1 Administrators' reports

- Dr. Butler and Mr. Dodge will share good news

5.2 Superintendent report

- Graduates and College Credits
- Alumni Luncheon - Honors the Class of 1964
- STEM District Leadership Team consisting of administrators, teachers, and a Board Member. The team is scheduled to attend Summer STEM Academy on Th. Aug. 21 from 8-1pm at the Wings of Discovery Center
- Summer Youth Employment Program

5.3 Work session

- Board of Education Handbook – review first draft and share feedback and discuss any needed changes
- Review changes to code of conduct, secondary handbook and athletic policy

6. Executive Session

6.1 For the board to enter into Executive Session at _____ PM.

Motion by _____ Seconded by _____

_____Aye _____Nay _____Abstain Accept/Rejected

6.2 For the board to move out of Executive Session at _____ PM .

Motion by _____ Seconded by _____

_____Aye _____Nay _____Abstain Accept/Rejected

7. Business/Finance

7.1 Business Administrator’s Report

8. Consent Vote:

8.1 Minutes of June 19, 2014 meeting

Motion by _____ Seconded by _____

_____Aye _____Nay _____Abstain Accepted/Reject

9. Appointments of Officers:

9.1 District Clerk: Paul Cronk

Motion by _____ Seconded by _____

_____Aye _____Nay _____Abstain Accepted/Rejected

9.2 District Treasurer: Brenda Nolan

Motion by _____ Seconded by _____

_____Aye _____Nay _____Abstain Accepted/Rejected

9.3 Deputy Treasurer: Lynette Folts

Motion by _____ Seconded by _____

_____Aye _____Nay _____Abstain Accepted/Rejected

9.4 Tax Collector: Susan Bodnar

Motion by _____ Seconded by _____

_____Aye _____Nay _____Abstain Accepted/Rejected

9.5 Claims Auditor: Heidi Moore

Motion by _____ Seconded by _____

_____Aye _____Nay _____Abstain Accepted/Rejected

9.6 Deputy Claims Auditor: Heidi Rose

Motion by _____ Seconded by _____

_____Aye _____Nay _____Abstain Accepted/Rejected

10. **Other Appointments**

10.1 School Physician: Dr. Douglas Mayhle:

Motion by _____ Seconded by _____

_____Aye _____Nay _____Abstain Accepted/Rejected

10.2 School Attorney: Richardson and Pullen, P.C.:

Motion by _____ Seconded by _____

_____Aye _____Nay _____Abstain Accepted/Rejected

10.3 Official Bank Signatories: Brenda Nolan

Motion by _____ Seconded by _____

_____Aye _____Nay _____Abstain Accepted/Rejected

10.4 Extra-Curricular Treasurer: Thomas Ricketts

Motion by _____ Seconded by _____

_____Aye _____Nay _____Abstain Accepted/Rejected

10.5 Extra-Curricular Accountant: Lynette Folts

Motion by _____ Seconded by _____

_____Aye _____Nay _____Abstain Accepted/Rejected

10.6 Purchasing Agent: Thomas Ricketts

Motion by _____ Seconded by _____

_____Aye _____Nay _____Abstain Accepted/Rejected

10.7 Records Management Officer: Thomas Ricketts

Motion by _____ Seconded by _____

_____Aye _____Nay _____Abstain Accepted/Rejected

10.8 District External (Independent) Auditor: Buffamante, Whipple, Buttafaro, P.C.

Motion by _____ Seconded by _____

_____Aye _____Nay _____Abstain Accepted/Rejected

10.9 District Internal Auditor: Denise Reithmiller

Motion by _____ Seconded by _____

_____Aye _____Nay _____Abstain Accepted/Rejected

10.10 District Compliance Officer: Wendy Butler

Motion by _____ Seconded by _____

_____Aye _____Nay _____Abstain Accepted/Rejected

10.11 Homeless Liaison: William Kelley

Motion by _____ Seconded by _____

_____Aye _____Nay _____Abstain Accepted/Rejected

10.12 FOIL Officer: Paul Cronk

Motion by _____ Seconded by _____

_____Aye _____Nay _____Abstain Accepted/Rejected

10.13 Asbestos (LEA) Designee: Gerry Brown

Motion by _____ Seconded by _____
____Aye ____Nay ____Abstain Accepted/Rejected

10.14 School Pesticide Officer: Gerry Brown

Motion by _____ Seconded by _____
____Aye ____Nay ____Abstain Accepted/Rejected

10.15 Chemical Hygiene Officer: Rachel Coon

Motion by _____ Seconded by _____
____Aye ____Nay ____Abstain Accepted/Rejected

10.16 Copyright Officer: Wendy Butler

Motion by _____ Seconded by _____
____Aye ____Nay ____Abstain Accepted/Rejected

10.17 DASA Co-Coordinator: Deb Woltag Prek-5, Bill Kelley Grades 6-12

Motion by _____ Seconded by _____
____Aye ____Nay ____Abstain Accepted/Rejected

11. Designations

11.1 The following bank is designated as the official depository of funds:

Community Bank NA
Chase Investment
NY Class Investment

Motion by _____ Seconded by _____
____Aye ____Nay ____Abstain Accepted/Rejected

11.2 The following newspaper is designated as the official newspaper of the district:

Olean Times Herald

Motion by _____ Seconded by _____

____Aye ____Nay ____Abstain Accepted/Rejected

11.3 The regular meeting of the Fillmore Central School District Board of Education will be tentatively scheduled on the third Thursday of each month at _____ PM.

- August 21, 2014
- September 18, 2014
- October 16, 2014
- November 20, 2014
- December 18, 2014
- January 15, 2015
- February 19, 2015
- March 19, 2015
- April 16, 2015
- May 21, 2015
- June 18, 2015

Motion by _____ Seconded by _____

____Aye ____Nay ____Abstain Accepted/Rejected

12. Authorizations

12.1 Payroll Certification Agent: Ravo Root III

Motion by _____ Seconded by _____

____Aye ____Nay ____Abstain Accepted/Rejected

12.2 Designated Educational Official (DEO): Mike Dodge

Motion by _____ Seconded by _____

____Aye ____Nay ____Abstain Accepted/Rejected

12.3 Reviewing and Verification Official for the federal Child Nutrition Program: Priscilla Beardsley

Motion by _____ Seconded by _____

____Aye ____Nay ____Abstain Accepted/Rejected

12.4 Hearing Official for the Federal Child Nutrition Program: Mike Dodge

Motion by _____ Seconded by _____

____Aye ____Nay ____Abstain Accepted/Rejected

12.5 The superintendent is authorized to approve all conferences, conventions, and workshop attendance for staff with expenses.

Motion by _____ Seconded by _____
____Aye ____Nay ____Abstain Accept/Rejected

12.6 The superintendent is authorized to apply for Grant in Aid (State and Federal) as appropriate.

Motion by _____ Seconded by _____
____Aye ____Nay ____Abstain Accept/Rejected

12.7 The superintendent is authorized to approve budget transfers within limits prescribed by Commissioner’s Regulation Section 170.2 and Board guidelines.

Motion by _____ Seconded by _____
____Aye ____Nay ____Abstain Accept/Rejected

13. Other Items

13.1 The mileage allowance for 2014-2015 will be the established IRS rate as amended from time to time.

Motion by _____ Seconded by _____
____Aye ____Nay ____Abstain Accepted/Rejected

13.2 Approve the School Breakfast and Lunch Prices for 2014-15 as follows:

Student Breakfast	\$	1.00
Student Lunch (PreK-6)	\$	1.50
Student Lunch (5-12)	\$	1.65

Motion by _____ Seconded by _____
____Aye ____Nay ____Abstain Accepted/Rejected

13.3 The Superintendent recommends the Board of Education approve the 2014-15 Secondary Handbook.

Motion by _____ Seconded by _____
____Aye ____Nay ____Abstain Accepted/Rejected

13.4 The Superintendent recommends the Board of Education approve the 2014-15 Code of Conduct.

Motion by _____ Seconded by _____
_____Aye _____Nay _____Abstain Accepted/Rejected

13.5 The Superintendent recommends the Board of Education approve the 2014-15 Athletic Policy.

Motion by _____ Seconded by _____
_____Aye _____Nay _____Abstain Accepted/Rejected

14. Old Business

15. New Business

15.1 The superintendent recommends the Board approve the following Cooperative Educational Services:

RESOLVED that the Board of Education of the **Fillmore Central School District** hereby agrees to enter into the attached contract with the Erie 1 BOCES for a three – year period commencing on July 9, 2014 to authorize the Western New York Regional Information Center to furnish certain computer services to the District pursuant to Education Law 1950 (4) (JJ) for an amount not to exceed \$12,630.24 and authorizes 36– monthly payments to be made to Erie 1 BOCES in the amount not to exceed \$350.84.

Be it further RESOLVED, that the Board of Education of the **Fillmore Central School District** hereby authorizes the Board President or the District Clerk to execute the contract on behalf of the District.

Motion by _____ Seconded by _____
_____Aye _____Nay _____Abstain Accepted/Reject

15.2 The superintendent recommends the Board approve the Retainer Agreement between Fillmore Central School and Richardson and Pullen, P.C. Attorneys at Law for the 2014-2015 fiscal year.

Motion by _____ Seconded by _____
_____Aye _____Nay _____Abstain Accepted/Reject

15.3 The Superintendent recommends the Board approve the following pay adjustments:

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	<u>Current</u>	<u>Proposed</u>
Bus Drivers (Per Trip AM or PM)	\$25.00	\$27.50 Trip

Substitutes for:

Cleaners	\$8.00	\$8.00/\$8.75 Hour	\$8.75 Min Wage Effective 12/31/14
Cafeteria	\$8.00	\$8.00/\$8.75 Hour	\$8.75 Min Wage Effective 12/31/14
Aides	\$8.00	\$8.00/\$8.75 Hour	\$8.75 Min Wage Effective 12/31/14
Monitors	\$8.00	\$8.00/\$8.75 Hour	\$8.75 Min Wage Effective 12/31/14
Secretaries	\$8.00	\$8.00/\$8.75 Hour	\$8.75 Min Wage Effective 12/31/14
Lunch time monitors when assigned extra	\$8.00	\$8.00/\$8.75 Hour	\$8.75 Min Wage Effective 12/31/14

Motion by _____ Seconded by _____

_____Aye _____Nay _____Abstain Accepted/Reject

15.4 The Superintendent recommends the Board approve the Girls Varsity Soccer Trip to Rochester August 29-31. (During this overnight trip, the District will provide transportation through the use of a school van or suburban excursion.)

Motion by _____ Seconded by _____

_____Aye _____Nay _____Abstain Accepted/Reject

16. PERSONNEL

16.1 Leave of Absence

EMPLOYEE	POSITION	DATE SUBMITTED	DATE EFFECTIVE	COMMENTS
Jessica Chapman	Music Teacher	07/08/2014	09/02/2014 – 09/12/2014	For child rearing leave covered under FMLA

Motion by _____ Seconded by _____

_____Aye _____Nay _____Abstain Accepted/Rejected

16.2 Substitute Teacher and Teacher Aide Appointment

NAME	DEGREE	CERTIFICATION	GRADE LEVEL	SUBJECTS
Linda Cygan	HS Regents	None	PreK-6 Substitute Teacher, PreK Substitute Teacher Aide	All

Individual listed is fingerprinted and has full clearance for employment.

Motion by _____ Seconded by _____

_____Aye _____Nay _____Abstain Accepted/Rejected

16.3 The Superintendent recommends the Board approve the teacher transfer of Lindsay Seitz-Peters from English Language Arts Grades 7-12 teacher to the new tenure area of Elementary Education, where she will teach fifth and sixth grade ELA in the coming school year. Lindsay will retain her tenure and seniority as a English Language Arts Grades 7-12 teacher. Lindsay will have a two year probationary period in Elementary Education that will begin on August 25, 2014 and end on August 25, 2016.

Motion by _____ Seconded by _____
____Aye ____Nay ____Abstain Accepted/Rejected

16.4 BE IT RESOLVED, upon the motion of _____ and second of _____ that the Board of Education, in accordance with the Superintendent’s July 11, 2013 Contract, hereby authorizes the Board President to execute the Amendment to Superintendent Contract setting forth modified terms and conditions in paragraph 6b, as a result of the Superintendent achieving a satisfactory performance evaluation by the Board of Education during the 2013-14 school year. This increase is effective July 1, 2014, and authorizes the funding thereof.

Motion by _____ Seconded by _____
____Aye ____Nay ____Abstain Accepted/Rejected

17. CSE/CPSE Recommendations

17.1 Having reviewed the recommendations developed by the CSE/CPSE for special education programs and services from June 20, 2014 to June 24, 2014, the BOE hereby approves said recommendations.

Motion by _____ Seconded by _____
____Aye ____Nay ____Abstain Accepted/Rejected

18. Executive Session

18.1 For the board to enter into Executive Session at _____ AM/PM
(For purpose as specified in the open meetings law)

Motion by _____ Seconded by _____
____Aye ____Nay ____Abstain Accept/Rejected

18.2 For the board to move out of Executive Session at _____ AM/PM and regular meeting resumed.

Motion by _____ Seconded by _____

_____Aye _____Nay _____Abstain Accept/Rejected

19. Adjournment

19.1 Superintendent recommends that the board adjourn meeting at _____ AM/PM.

Motion by _____ Seconded by _____

_____Aye _____Nay _____Abstain Accepted/Reject